



مدارس المملكة  
KINGDOM SCHOOLS

KS 2021-22

# Student Council Policy

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## **Student Council Policy**

### **Rationale**

Student Council is an organization conducted by students and supervised by adults. It is a representative structure through which students in grades 7 through 12 become involved in the matters of the school, working in partnership with school leadership and staff, and parents for the benefit of the school and its students. Student Council gives students an opportunity to acquire the sort of communication, planning and organizational skills which will benefit them in their future lives.

### **Purpose**

The purpose of the KS Student Council is to give students an opportunity to develop leadership by organizing and carrying out school activities and service projects. It enables students to take responsibility for projects, and to demonstrate that they can manage and bring such projects to successful conclusion. In addition to planning events that contribute to school spirit and community welfare, the KS Student Council is the voice of the student body. They help share student ideas, interests, and concerns with the school wide community.

### **Structure & Role**

The structure of the KS Student Council is based upon democratic procedures. Ideas are presented, voted upon, and confirmed by the student body president. Any student that is interested in leadership, organizational behavior, event planning or becoming more involved in the school are welcome to become involved.

The KS Student Council sets its own objectives, which could include:

- Enhancing communication between students, school leadership and staff, and parents
- Promoting an environment conducive to educational and personal development
- Promoting friendship and respect among students
- Supporting the school leadership and staff in the development of the school
- Representing the views of the students on matters of general concern to them

### **Activities**

There is a wide range of activities of benefit to the school community which the KS Student Council may wish to undertake, some of which are outlined below:

#### *Representing the views of the student body to the school leadership*

This should be one of the fundamental aims of the KS Student Council. It involves talking and listening to the student body, considering their views and concerns, and discussing these with the school leadership on behalf of the students.

#### *Promoting good communications within the school*

Improving communication within the school community is a shared responsibility and KS Student Council can contribute to this process. Making presentations at staff meetings to keep staff informed of activities, keeping a Student Council bulletin board, or organizing a regular newsletter are just some ways the KS Student Council can communicate with the students, school leadership and staff, and parents.

#### *Supporting the educational development and progress of students*

The KS Student Council can contribute to the learning environment for students in the school by, for example, setting up study groups for students in exam classes or homework clubs, or organizing lunchtime activities.

#### *Assisting with induction and/or mentoring for new first year students*

Starting middle/high school is a challenging new experience for first year students. Establishing a mentoring program where seniors help new students to find their feet can help their integration into the school community.

#### *Contributing to the development of school policy*

The KS Student Council can actively contribute to the development of school policy in a wide range of areas such as bullying, uniform requirements, behavior code, and extra-curricular activities. The Council could form sub-committees to consider individual policy issues, to consult with students, staff, and parents on those issues and to represent the Council's views on those issues to school management.

### *Assisting in school sporting and cultural activities*

The KS Student Council can assist in organizing and developing sports and cultural activities within the school, including, for example, sports days and drama or celebratory events.

### *Assisting with or organizing fund-raising events for charity*

The KS Student Council can organize events both within the school and involving the wider community, for the purposes of raising money for designated charities.

## **Guidelines**

The KS Student Council election process adheres to the following guidelines:

- The Career Counselor creates a PowerPoint presentation for an assembly to be held at the beginning of the academic year. The presentation provides details about the role of the KS Student Council and the student leadership opportunities.
- Students collect applications to run for positions from the Career Counselor.
- Students submit completed and signed application forms to the Career Counselor.
- After the deadline for applications, the Career Counselor meets with Grades 11 and 12 applicants to present the opportunity to apply for the Student Council Officer positions of President, Vice President, or Secretary.
  - Grade 12 Students may apply for President/Vice President. Top two selected Grade 12 students fill these positions.
  - Grade 11 Students may apply for Secretary. Top selected Grade 11 student fills this position.
- Officer position applications include a cover letter (why he/she wants to hold the position and what make him/her the best candidate) and a CV/resume.

The cover letter must be:

- Typed and saved in MSWord
- Strictly adhere to a word count of 150-200 words
- Emailed the Career Counselor

The CV/resume must be:

- Typed and saved in MSWord
- Emailed the Career Counselor

- The Career Counselor selects and share top five choices for class representatives and then narrow the final selection list to three (3) students for each class
- Ballots are created and distributed during class to each student to ensure he/she votes only one time.
- The Career Counselor tallies the votes together and save the results without advertising the winning officers and representatives from each class
- One representative is selected from each class (7A, 7B, etc., through 12C)
- An all-school assembly is held to introduce the newly-elected Student Council Officers and class representatives to the student body. (This is a surprise assembly. Officers and representatives are not informed of their selection prior to the assembly.)

Student Council Application Form

Student Name: \_\_\_\_\_

Class/Section: \_\_\_\_\_

Identify the reasons you want to join the Student Council. (Print Clearly)

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Explain what qualities you would bring to the Student Council and why you should be selected to be a representative. (Print Clearly)

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**TEACHER / ADMINISTRATOR RECOMMENDATIONS**

To run for a Student Council representative, students must have recommendations from two (2) of his/her CURRENT classroom teachers and one (1) administrator.

I (**the signing individual**) vouch for the student named above 1) demonstrating initiative and daily effort regarding the completion of lessons in my class, 2) displaying honesty, caring and integrity in his/her interactions with classmates daily, both during classroom lessons and outside of the classroom, & 3) demonstrating an honorable level of positive behavior both in my class and in school overall.

Teacher ONE (PRINTED): \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Teacher TWO (PRINTED): \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Administrator THREE (PRINTED): \_\_\_\_\_

Administrator Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Student Council Representative/Officer Contract**

I hereby agree as a **Student Council Representative/Officer** of Kingdom School (KS) Boys'/Girls' International Middle and High School (BIM/BIH & GIM/GIH) that I will abide by and make a commitment to the following conditions:

- I fully understand that my participation is not in representation of myself. I represent my entire class and grade, and Kingdom School.
- I will complete all my class assignments for every class. Student Council will not interfere with my school work.
- I will endeavor to try my very best at school.
- I will wear the correct school uniform every day.
- I will be respectful and loyal to my school.
- I must know that if I receive any violations in any subject, this will terminate my position as a Student Council Representative or Officer.
- I must follow the KS Code of Conduct according to the KS Parent/Student Handbook. Should I violate rules and regulations, this will terminate my position as a Student Council Representative or Officer.
- I will endeavor to be involved in the Student Council activities and tasks but will NOT make unreasonable demands that the school cannot fulfill.

I understand that if I do not fulfill my duties or violate the terms above in any way, the Career Counselor has every right to withdraw me from the Student Council. If this occurs, I further understand that I will also be disallowed from being a part of the Student Council for the remainder of my time at KS.

Student Name: \_\_\_\_\_

Student's Preferred Name to be Called: \_\_\_\_\_

Date: \_\_\_\_\_ Class: \_\_\_\_\_

Student Signature: \_\_\_\_\_